

MINUTES
CHATHAM COUNTY BOARD OF COMMISSIONERS
BOARD RETREAT, DECEMBER 15-16, 2003

The Board of Commissioners (“the Board”) of the County of Chatham, North Carolina, met in the Agricultural Auditorium Building, 45 South Street, located in Pittsboro, North Carolina, at 9:00 AM on December 15-16, 2003.

Present: Chairman Tommy Emerson; Vice Chairman Carl Outz; Commissioners Margaret Pollard, Bob Atwater, and Bunkey Morgan; County Manager, Charlie Horne; County Attorney, Robert L. Gunn; Assistant County Manager, Renee Dickson; and Finance Officer, Vicki McConnell

The Chairman called the Work Session to order at 9:00 AM.

Tentative Agenda

1. Review and discussion of proposed financial policy for the County
2. Financial Trends for Chatham County
 - a. Revenue
 - b. Expenditures
 - c. The Bottom Line (Projected)
3. Performance Agreements and Salary Adjustments
4. Major Issues from Organizational Perspectives
5. Capital Improvements Plan Review and Consideration for Approval
6. County Fee Structure
 - a. Central Permitting
 - b. Utilities
7. Options for Enhancing Fire Inspections
8. Board of Commissioners’ Time
9. Board of Commissioners’ Priorities for Fiscal Year 2004-2005

The meeting was called to order by the Chairman at 9:00 AM.

FINANCIAL AND BUDGET POLICIES

Commissioner Pollard moved, seconded by Commissioner Atwater, to approve the Financial and Budget Policies as presented with the exception that the section on Fund Balance be rewritten as follows:

Allowable Uses: Fund balance may be used as appropriate under sound management practices.

The motion carried five (5) to zero (0).

APPOINTMENT

Commissioner Pollard moved, seconded by Commissioner Morgan, to appoint Ed Spence, 68 Pinewood Drive, Siler City, NC, as Chairman Emerson's appointment to the Home and Community Care Block Grant Committee. The motion carried five (5) to zero (0).

RECESS

December 15, 2003 Recess:

Commissioner Outz moved, seconded by Commissioner Atwater, to recess the work session on December 15, 2003. The motion carried five (5) to zero (0), and the meeting was recessed at 5:00 PM.

RECONVENE

December 16, 2003 Meeting:

The meeting was reconvened by the Chairman at 9:00 AM.

Commissioner Morgan moved, seconded by Commissioner Pollard, to remove the FY 2005 items and adopt the CIP priority list. The motion carried five (5) to zero (0).

December 16, 2003 Adjournment:

Commissioner Pollard moved, seconded by Commissioner Atwater, to adjourn the meeting. The motion carried five (5) to zero (0), and the meeting was adjourned at 12:30 PM.

Thomas J. Emerson, Chairman

ATTEST:

Sandra B. Sublett, CMC, Clerk to the Board

Chatham County Board of Commissioners