

Transportation Advisory Committee

Minutes of Regular Meeting

September 27, 2011, 5:30pm
Agricultural Building Auditorium
45 South St., Pittsboro



Voting Members Present

Buddy Denise
Dale Chodorow
David Bordsen, Secretary
Philip Bors, Vice-Chair

Non-Voting Members Present

Michael Fiocco
Larry Cheek
Amber Wagner

Others Present

Brendan Merithew, NCDOT
Scott Walston, NCDOT
Ben Howell, staff
Reuben Blakley, NCDOT

- 1 1. Purpose and Agenda for today's meeting
- 2 Mr. Bors called the meeting to order and thanked everyone for attending.
- 3 2. Public Comment
- 4 No one from the general public provided comment.

Action Items

- 5 3. Approval of Minutes from the August 23, 2011 Regular Meeting
- 6 Mr. Chodorow moved to approve the August meeting minutes with no changes. Mr. Bordsen
- 7 seconded the motion. The motion to approve the minutes was approved with no dissent.
- 8 4. Election of Chair
- 9 The Committee's previous Chair, Faythe Canson Clark, resigned in compliance with the recently
- 10 enacted Chatham County Citizen Advisory Committee Policy which, among other conditions,
- 11 prohibits membership in more than one Commissioner-appointed committee. The term of the Chair
- 12 is to run until the end of December 2011 with re-election possible January 2012. The members of
- 13 the Committee were asked to consider volunteering to chair the committee. In the interim,
- 14 Mr. Bors will continue as Vice Chair. Further action was deferred until incoming new TAC members
- 15 are appointed.
- 16 5. Recommendation to BOC on NCDOT Secondary Roads, with presentation by Reuben
- 17 Blakley, NCDOT
- 18 The NCDOT uses an established methodology to select secondary road projects to be completed
- 19 using allocated Highway and Trust Funds. New legislation has given County Boards of
- 20 Commissioners the ability to select alternate projects. Mr. Blakley presented the current list of
- 21 secondary road projects recommended by NCDOT for funding for FY 2011. Mr. Bordsen moved to
- 22 recommend to the BOC that the Board approve the list at their October 3 meeting. Mr. Chodorow
- 23 seconded the motion which passed with no dissent.

24 **Information & Discussion**

- 25 6. Updates and discussion on Chatham’s Comprehensive Transportation Plan (CTP), by
26 Brendan Merithew, NCDOT

27 Mr. Merithew reiterated the latest schedule for milestones and ultimate adoption of the CTP:
28 collection and forecasting of roadway data by 11/2011; completion of the Siler City model by
29 2/2012; develop the draft CTP by 6/2012; local CTP adoption by municipalities, Chatham County
30 BOC and TARPO by 10/2012; adoption by NCDOT Board by 12/2012; final report and documentation
31 by January 2013. Mr. Merithew will redraft a public opinion survey based upon TAC comments prior
32 to submitting it to the general public, possibly by Survey Monkey, possibly soliciting the input of the
33 public by utility bill insert. There was additional discussion concerning Mr. Chodorow obtaining the
34 services of a Spanish-language translator, the possible sources of funding to cover the costs of
35 printing and distribution and of the status of the Siler City Subcommittee. Mr. Merithew has met
36 with the Siler City Planning Board to obtain that body’s input concerning their portion of the Plan.
37 Mr. Denise and former TAC member Robin Emerson will also join the Siler City effort and report
38 back to the Committee. A special meeting with new members of TAC to learn about the CTP may be
39 undertaken.

- 40 7. Presentation on Chatham Transit Network’s (CTN) Community Transportation Service Plan
41 (CTSP or “Plan”), by Amber Wagner, CTN Executive Director

42 The CTN is a non-profit community transportation program. Their CTSP is nearly complete. The
43 CTSP is a 5-year plan which makes specific recommendations for CTN to increase mobility options
44 and improve efficiency for cross-county scheduled transit, county-wide ‘on-demand’ transit, medical
45 patient transit, subscription service to area human services agencies and as a contract general
46 transportation service. Some funding for CTN services arrives via state and federal grants as well as
47 from human and community service organizations (e.g. United Way). Ms. Wagner outlined some
48 changes and enhancements to the fare card system, curb-to-curb and fare structure. Other
49 components of the Plan were reviewed such as institutional and administrative enhancements
50 (marketing, rider training programs), operational and service enhancements (Project Health Rides,
51 fixed and deviated route service coordinated with Chapel Hill Transit, service from Sanford to/from
52 Siler City and Pittsboro) and capital enhancements (new shelters and Operations Center, automated
53 scheduling and mapping tools). Funding for the Plan’s recommendations must be secured; the Plan
54 must be finalized, adopted and implemented. Most of the capital expense is covered by state and
55 federal sources but no state monies and only 51% of federal funds can go toward operational
56 expenses. Mr. Bors offered TAC/individual member support to Ms. Wagner in the process to get the
57 Plan finalized.

- 58 8. Continuation of Carpooling Discussion

59 Mr. Chodorow presented the latest draft flyer which describes various means for residents to
60 carpool, ride-share and employ mass transit within and among Chatham and neighboring counties.
61 The revised flyer has been provided to other area groups and organizations for their review.
62 Mr. Chodorow will explore the cost to obtain a Spanish-language translation and offered to handle
63 the production of the flyer. Vista Print has provided the lowest price for printing 5,000 flyers.

64 9. Updates from Staff and/or the Executive Committee

65 Mr. Howell presented two updates on behalf of staff: (1) the Chatham County Bicycle Plan is to be
66 presented to the Pittsboro Town Board on October 10; and (2) the BOC is anticipated to approve
67 new members of the TAC at the upcoming BOC meeting.

68 Mr. Bors presented two updates on behalf of the Executive Committee: (1) The BOC has requested
69 an Annual Report from all County advisory committees. The TAC is in compliance for this year based
70 mainly upon our earlier provision of the TAC Strategic Plan. (2) The TAC anticipates the
71 appointment of new members at the October meeting. (3) The BOC desires the TAC to embark
72 upon a more ambitious public outreach effort. The transit options flyer (#8, above) is one such
73 effort.

74 10. Announcements and New Business

75 None were given.

76 11. Adjourn

77 The meeting was adjourned at 7:35 p.m.

78 Next meeting: October 25, 2011 at 5:30 pm in the Agricultural Building Auditorium in Pittsboro

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