

Transportation Advisory Committee

Minutes of Regular Meeting

August 23, 2011, 5:30pm
Agricultural Building Auditorium
45 South St, Pittsboro



Voting Members Present

Alfred "Buddy" Denise
Dale Chodorow
David Bordsen, Secretary
Robin Emerson
Philip Bors, Vice-Chair

Non-Voting Members Present

Others Present

Brendan Merithew, NCDOT
Scott Walston, NCDOT
Melissa Guilbeau, staff

- 1 1. Purpose and Agenda for today's meeting
- 2 Philip Bors called the meeting to order and thanked everyone for attending. Alfred "Buddy" Denise
- 3 was welcomed as a new member to the Committee.
- 4 2. Public Comment
- 5 No one from the general public provided comment.

Action Items

- 6 3. Approval of Minutes from June 28, 2011 Regular Meeting
- 7 Mr. Chodorow moved to approve June's meeting minutes with no changes. Mr. Denise seconded
- 8 the motion. The motion to approve the minutes was approved with no dissent.
- 9 4. Election of Chair
- 10 The Committee's previous Chair, Faythe Canson Clark, resigned in compliance with the recently
- 11 enacted Chatham County Citizen Advisory Committee Policy which, among other conditions,
- 12 prohibits membership in more than one Advisory Committee. The term of the Chair is to run until
- 13 the end of December 2011 with re-election possible January 2012. The members of the Committee
- 14 were asked to consider volunteering to chair the committee. In the interim, Mr. Bors will continue
- 15 as Vice-Chair.
- 16 5. Pittsboro Comprehensive Transportation Plan (CTP)
- 17 The Town of Pittsboro has adopted a CTP, with discussion about obtaining additional public
- 18 comment through a public hearing. Chatham Board of Commissioners ("BoC") will also be asked to
- 19 adopt and endorse the CTP as the area encompassed by the CTP extends into the county's
- 20 jurisdiction. Ms. Emerson made a motion that the TAC should support the CTP and communicate its
- 21 support to the BoC. Mr. Denise seconded the motion which passed with a vote of 4 – 1.

22

23 **Information & Discussion**

24 6. Chatham County Comprehensive Transportation Plan (CTP), by Brendan Merithew and Scott
25 Walston, NCDOT

26 Mr. Merithew presented the latest schedule for milestones and ultimate adoption of the CTP:
27 collection and forecasting of roadway data by 11/2011; completion of the Siler City model by
28 2/2012; develop the draft CTP by 6/2012; local CTP adoption by municipalities, Chatham County BoC
29 and RPO by 10/2012; adoption by NCDOT Board by 12/2012; final report and documentation by
30 January 2013. Mr. Merithew, with assistance from Mr. Bors and Ms. Guilbeau, will draft a public
31 opinion survey and submit it to the Committee for its comment and to add its particular questions,
32 prior to submitting it to the general public, possibly by Survey Monkey, possibly soliciting the input
33 of the public by utility bill insert. There was some discussion concerning the status of the Siler City
34 Subcommittee with Mr. Bors agreeing to discuss the matter with the Chatham County Manager.
35 Ms. Guilbeau will conduct the appropriate advertising for the subcommittee and Mr. Denise and
36 Ms. Emerson will also join the Siler City effort and report back to the Committee.

37 7. Update and next steps on the Chatham County Bicycle Plan

38 Ms. Guilbeau will send out a notice for volunteers to form a Bicycle and Pedestrian Subcommittee.
39 This subcommittee will be formed after Committee membership increases. Subcommittee
40 membership notice will go out, at least, to groups and individuals who became known to the
41 Committee through the Bicycle Plan survey process earlier this year.

42 8. Continuation of Carpooling Discussion

43 Mr. Chodorow presented the latest draft flyer which describes various means for residents to
44 carpool, ride-share and use mass transit within and among Chatham and neighboring counties. The
45 Committee members are to review the flyer and provide any comment to Mr. Chodorow prior to the
46 next meeting of the Committee. Mr. Chodorow will also explore the cost to obtain a Spanish-
47 language translation. The revised flyer will also be sent to other groups and organizations for their
48 review, whereupon Mr. Bors will explore sources of funding for printing and distribution of the final
49 version.

50 9. Updates from Staff and/or the Executive Committee

51 Ms. Guilbeau presented a number of updates: (1) the 2011-12 secondary road paving schedule will
52 be presented at the September Committee meeting by Reuben Blakely of NCDOT; (2) there was a
53 TARPO meeting last week, during which the list of 'Roads For Study' was distributed. Individual
54 Committee members are invited to review the list and provide any comment concerning
55 prioritization of the projects to Ms. Guilbeau (highway projects can be prioritized by the giving of a
56 maximum of 100 points down to a minimum of 4 points, while bicycle projects and pedestrian
57 projects are to be ranked by the top five, respectively); (3) Chatham Transit will consider its 5-year
58 plan at its next meeting. Changes to on-demand service provided by Chatham Transit throughout
59 the county commenced in August, including route name changes, service schedule changes and a
60 fare increase.

61 Mr. Bors reported that Chapel Hill Transit is seeking new members for their Advisory Board.
62 Mr. Bors reported that he will draft a letter to the BoC concerning the impact of the new Committee
63 Policy on membership on the Committee (see item 4, above).

64 10. Adjourn

65 A motion was made and seconded to adjourn. The meeting was adjourned at 6:45 p.m.

66 Next meeting: Sept. 27, 2011 at 5:30 p.m. in the Agricultural Building Auditorium in Pittsboro