

# Transportation Advisory Board

## Minutes of Regular Meeting

May 24, 2011, 5:30pm  
Agricultural Building Auditorium  
45 South St., Pittsboro



### Voting Members Present

Claire Kane  
Dale Chodorow  
David Bordsen, Secretary  
Delonda Alexander  
Faythe Canson Clark, Chair  
Philip Bors, Vice-Chair  
Robin Emerson

### Non-Voting Members Present

Michael Fiocco, Pittsboro

### Others Present

Emily Yasukochi, Chapel Hill  
Transit  
Brendan Merithew, NCDOT  
Scott Walston, NCDOT  
Melissa Guilbeau, staff

- 1 1. Purpose and Agenda for today's meeting  
2     Faythe Canson Clark called the meeting to order and thanked everyone for attending.

- 3 2. Public Comment  
4     No one from the general public provided comment.

### 5 Action Items

- 6 3. Approval of Minutes from April 26, 2011 Regular Meeting  
7     Mr. Bors suggested one edit to correct Item 6, "Discussion of Potential New Projects." Mr. Bors  
8     suggested changing language on Lines 40 and 41 to read "...making Rte. 15/501 safer for bicycling  
9     northward through Chatham County."  
10     Mr. Bors moved to approve April's meeting minutes with this correction. Mr. Chodorow seconded  
11     the motion. The motion to approve the minutes was approved with no dissent.

### 12 Information & Discussion

- 13 4. Update from NCDOT on Chatham Comprehensive Transportation Plan (CTP), by Brendan  
14     Merithew and Scott Walston, NCDOT Transportation Planning Branch  
15     Mr. Merithew and Mr. Walston presented a progress report on the CTP Committee process,  
16     including showing a matrix illustrating the modal elements of the CTP and how recommendations  
17     concerning highways, cycling, pedestrians and transit/rail will be made by location (at either or both  
18     of the County or town level). Mr. Bors stated that one goal could be a map and/or lists (which  
19     illustrate hardscape improvements) which could be updated every few years as funds and county  
20     growth and change dictate. Ms. Canson reiterated that health and environmental concerns are  
21     important to the TAB and asked how those issues could be addressed or included in the plan.  
22     Mr. Merithew will consider such and address in each area of an upcoming progress report.

23 The point was made that the timely provision of the efforts of the Siler City Subcommittee for Model  
24 Development is key to being able to adhere to the 18-month timeline for developing the CTP.  
25 Questions arose concerning when and how to bring public comment/input into the process,  
26 whether surveys should be sent out as a first or later effort and how many surveys should be issued,  
27 whether future TAB meetings should be the proper forum for public comment. Mr. Walston stated  
28 that they will update their matrix for an upcoming TAB meeting. It was recommended that TAB  
29 members should view the CTP websites of other counties as examples for the Chatham County CTP.  
30 One important component of the CTP would be a statement of vision and goals. Such statements  
31 could involve strategic highway corridors as well as anything else we consider important. The TAB  
32 Executive Committee will draft a vision/mission statement for review by the full TAB, then turn the  
33 resulting statement over to NCDOT to be included in the CTP.

34 5. Presentation on the Chatham County Bicycle Plan, by Melissa Guilbeau

35 The final draft of the Bicycle Plan was available for public review and comment from April 27 to May  
36 24, 2011. Staff has incorporated a number of comments received by the public and Ms. Guilbeau  
37 presented a final revised draft of the Plan. The Plan, if approved by the TAB, will be presented to  
38 the respective Towns and County Boards of Commissioners beginning in June, with a goal of  
39 attaining approval and adoption from the County BOC at their July 18 meeting. Comments and  
40 questions concerning the nature of the respondents and whether and how much weight should be  
41 given to the requests of out-of-county respondents were posed. Ms. Kane moved to approve the  
42 Bicycle Plan as presented by Ms. Guilbeau; Chairperson Canson seconded the motion. The motion  
43 to approve was passed with no dissent.

44 6. Follow-Up on Carpooling Discussion

45 TAB members have been working to draft a flyer which describes transportation options available in  
46 the county. Mr. Bors and Mr. Chodorow undertook this effort and presented their suggested  
47 promotional flyer which provides information about and website direction to four programs which  
48 offer alternatives to single-passenger drives-to-work. Comments and suggestions were solicited  
49 from the TAB and a revised version of the flyer will be prepared and presented at an upcoming  
50 meeting.

51 7. Updates from Staff and/or the Executive Committee

52 There was no Executive Committee meeting in May. There was no additional update from the  
53 Executive Committee.

54 Ms. Guilbeau presented a number of updates. The Pittsboro CTP update meeting, including time for  
55 public comment, is scheduled for May 31 between 5:00 – 8:00 p.m. at the Agricultural Building  
56 auditorium. A representative of Chatham Transit will update the TAB at its next meeting. TAB had  
57 previously recommended four transportation projects be included in the next STIP. Two were  
58 endorsed by the BOC. MPO will discuss on May 25. Other projects for TARPO and MPO are to be  
59 discussed June 6. New draft policies for Advisory Boards have not yet been adopted by BOC. New  
60 personnel for TARPO – Matt Day is a new-hire. Chatham County budget continues to be under  
61 consideration, including personnel changes to staff.

62 8. Announcements and New Business

63 Pittsboro will be providing its funding to the PX bus route for an additional year.

64 9. Adjourn

65 Mr. Chodorow moved to adjourn the meeting. Ms. Kane seconded. Meeting was adjourned.

66 Next meeting: June 28, 2011 at 5:30 p.m. at the Agricultural Building Auditorium in Pittsboro.