

**MINUTES**  
**CHATHAM COUNTY BOARD OF COMMISSIONERS**  
**WORK SESSION**  
**APRIL 15, 2002**

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The Board of Commissioners (“the Board”) of the County of Chatham, North Carolina, met at the 3M Company, Highway #15-501 South, Pittsboro, North Carolina, at 4:00 PM on April 15, 2002.

Present: Chairman Gary Phillips; Vice Chair Margaret Pollard; Commissioners Bob Atwater, Rick Givens and Carl Outz; County Manager, Charlie Horne; County Attorney, Robert L. Gunn; Assistant County Manager, Paul Spruill; and Clerk to the Board, Sandra B. Sublett

The Chairman called the meeting to order at 4:10 PM.

***Work Session Agenda***

**1. Update on 3M Project**

The amended Agenda contained the following items:

- 2. Chatham County Child Fatality Prevention**
- 3. Recreation Fees**
- 4. Small Diameter Water Line Extensions**

**3M COMPANY UPDATE**

Mr. John Lowery, introduced 3M employees and welcomed the Board of Commissioners to 3M’s new facility.

Fred Hobbs, with Hobbs, Upchurch & Associates, summarized the current project funding of the Community Development Block Grant (CDBG) for 3M as follows:

**Current Project Funding Summary:**

CDBG Economic Development Grant	\$ 600,000
EPA Grant	970,000
Clean Water Management Trust Fund Grant	1,000,000
SRF Loan (20 year term @ 2.6%)	<u>1,500,000</u>
<b>Total Project Funds</b>	<b>\$ 4,070,000</b>

**Current Project Cost Estimate:**

<b>Subtotal Construction Costs</b>	<b>\$ 2,556,900</b>
Engineering & Design	145,200
Construction Management & Inspection	110,000
Surveying & Easement Preparation	18,000
Legal & Administrative	40,000
Contingencies	<u>254,900</u>
<b>Estimated Project Cost</b>	<b>\$ 3,125,000</b>

**Additional Costs:**

Grant Administration & 3 <sup>rd</sup> Party Eng. Review	\$ 126,240
Environmental Assessment Prep. & Coordination	25,000 – 50,000
<b>Total Estimated Project Cost</b>	<b>\$3276,240 - \$3,301,240</b>

The Hobbs, Upchurch & Associates (HUA) Project Schedule was reviewed. Mr. Hobbs presented a proposed “Letter of Understanding” between the Chatham County Board of Commissioners and Town of Pittsboro to the Board for review.

By consensus, the Board of Commissioners endorsed the “Letter of Understanding” to implement the Wastewater Reuse Project to serve the 3M facility by upgrading the Town of Pittsboro’s wastewater treatment plant to meet wastewater reuse standards as defined by NCDENR and construct a pump station and force main to convey the treated effluent to and for use by 3M at their facility on US Highway #15-501 South of Pittsboro. The Letter of Understanding is to be presented to the Town of Pittsboro by Mr. Hobbs upon review by the County Attorney.

Commissioner Pollard moved, seconded by Commissioner Givens, to approve the contract with Hobbs, Upchurch, & Associates as the third party review and administrator of the CDBG. The contract is attached hereto and by reference made a part hereof. The motion carried five (5) to zero (0).

**CHATHAM COUNTY CHILD FATALITY PREVENTION:**

Dorothy Cilenti, Chatham County Health Director, reviewed the Chatham County Child Fatality Prevention Team statistics from the period December 1995-December 2001 including total deaths, breakdown by age, race, gender, and cause of death.

Commissioner Atwater responded that the Chatham County Child Fatality Prevention Team statistics formally document a disturbing, graphic and targeted profile of Chatham County children who are at-risk regarding mortality as well as at-risk to obviously deduced morbidity patterns preceding some of the highlighted mortality events. Commissioner Atwater requested staff recommendation regarding items in the Chatham Fatality Prevention Report which should be addressed in the immediate short term along with appropriate action plans and identified resources, both public and private, necessary to successfully implement the plan. Further, he requested staff recommendation regarding longer range action plans and

resources to curb this blight upon the responsible character of Chatham County relative to this most vulnerable of vulnerable human populations - our children.

Commissioner Pollard expressed concern with regard to preventable morbidity.

Commissioner Outz asked if the Health Department had checked the noise levels at the NC Sports Arena located on Highway #421 and if the Health Department had investigated complaints.

Chairman Phillips stated that he had spoken with the owner and asked him to keep the windows closed and the bass turned down when in operation.

### **RECREATION FEES:**

Keith Megginson, Planning Director, reviewed the recommended procedure to established policies for the dedication of 1/35<sup>th</sup> per acre of land or payment in lieu of such a dedication by a developer as a means of providing adequate facilities for the development.

Different methods of calculating the fees were discussed.

### **SMALL DIAMETER WATER LINE EXTENSIONS:**

Ron Singleton, Public Works Director, presented the Board with a handout to be reviewed on the small diameter water line extensions. He explained the purpose of the small diameter water line extension was to provide a mechanism to make small diameter line extensions in a timely manner at the most beneficial cost available and stated that the issue will return to the Board for consideration at the next work session.

### **TOUR OF 3M FACILITY:**

The Board toured sections of the 3M facility.

### **RECESS**

Commissioner Givens moved, seconded by Commissioner Pollard, that the meeting be recessed for dinner followed by a tour of the 3M facility and then to the regularly scheduled Board of Commissioners' meeting in the District Courtroom. The motion carried five (5) to zero (0), and the meeting was recessed at 5:30 PM.

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Gary Phillips, Chairman

ATTEST:

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Sandra B. Sublett, Clerk to the Board  
Chatham County Board of Commissioners