

**MINUTES**  
**CHATHAM COUNTY BOARD OF COMMISSIONERS**  
**WORK SESSION**  
**FEBRUARY 04, 2002**

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The Board of Commissioners (“the Board”) of the County of Chatham, North Carolina, met in the Henry H. Dunlap, Jr. Building Classroom, located in Pittsboro, North Carolina, at 11:00 AM on February 04, 2002.

Present: Chairman Gary Phillips; Vice Chair Margaret Pollard; Commissioners Bob Atwater, Rick Givens, and Carl Outz; County Manager, Charlie Horne; County Attorney, Robert L. Gunn; Assistant County Manager, Paul Spruill; Finance Officer, Vicki McConnell; and Clerk to the Board, Sandra B. Sublett

The Chairman reconvened the work session at 11:05 AM.

**Work Session Agenda**

- 1.) **Health Department Fees**
- 2.) **Environmental Health Fees**
- 3.) **Nuisance Ordinance Review**
- 4.) **Utilities Funds/Water System Master Plan**

Commissioner Givens asked that a Closed Session be added to the Agenda prior to recessing for the annual report and luncheon with the Cooperative Extension Service.

**HEALTH DEPARTMENT FEES:**

**Health Department:**

Dorothy Cilenti, Chatham County Health Director, reviewed current clinical fees for the Chatham County Health Department and proposed increases collectible at Medicaid rates. She also reviewed Chatham County Animal Control Department charges and compared the animal control fees of other counties.

**Environmental Health:**

Holly Coleman, Environmental Health Supervisor, reviewed Chatham County Environmental Health fees and compared them to those of other counties. She also reviewed current and proposed construction fees in the County.

## **CLOSED SESSION**

Commissioner Givens moved, seconded by Commissioner Outz, to go out of Regular Session and convene in Closed Session for the purpose of discussing personnel. The motion carried five (5) to zero (0).

## **REGULAR SESSION**

Commissioner Givens moved, seconded by Commissioner Outz, to go out of Closed Session and reconvene in Regular Session. The motion carried five (5) to zero (0).

## **LUNCH WITH COOPERATIVE EXTENSION SERVICE**

- **Cooperative Extension Service Luncheon and Annual Report:** Luncheon with the North Carolina Cooperative Extension Service and consideration of Annual Report

Commissioner Givens moved, seconded by Commissioner Outz, to recess the meeting for lunch with the North Carolina Cooperative Extension Service and for presentation of the annual report.

## **RECONVENE WORK SESSION**

- Commissioner Pollard moved, seconded by Commissioner Givens, to reconvene the afternoon Work Session. The motion carried five (5) to zero (0), and the Work Session was reconvened at 2:17 PM.

## **UTILITIES FUNDS/WATER SYSTEM MASTER PLAN**

- Paul Spruill, Assistant County Manager, reviewed the current financial picture of the Utility Fund and the dependency on reserves. He outlined ongoing capital needs and transmission line challenges.

- Ron Singleton, Chatham County Public Works Director, reviewed the possibility of the USDA program assisting the County with water extensions. The establishment of water districts was also discussed.

After considerable discussion, Commissioner Atwater moved, seconded by Commissioner Pollard, to ask staff to proceed with submitting Requests for Proposals (RFPs) to engineering companies in order to apply for USDA funding.

The Board asked that staff put together scenarios for connecting Chatham County water with Siler City using the following routes: Pea Ridge Road, Silk Hope–Gum Springs Road, and US Highway #64.

The Board asked that a letter be sent to the Red Gate Road property owners who signed the petition acknowledging their water concerns.

It was discussed whether to purchase a new library book mobile or install a new motor in the present vehicle which seems to be in good shape. This matter is to return to the Board at a later date.

## **ADJOURNMENT**

Commissioner Givens moved, seconded by Commissioner Pollard, that there being no further business to come before the Board, the meeting be adjourned. The motion carried five (5) to zero, and the meeting was adjourned at 1:00 PM.

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Gary Phillips, Chairman

ATTEST:

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Sandra B. Sublett, Clerk to the Board  
Chatham County Board of Commissioners