

# Transportation Advisory Board

## Strategic Plan Subcommittee Meeting Minutes

October 21, 2010, 8:00-9:30am  
Our Neighborhood School, 87 Thompson St, Pittsboro



### Voting Members Present

David Bordsen  
Philip Bors

### Non-Voting Members Present

None

### Others Present

Pinaki Santra, staff  
Melissa Guilbeau, staff

- 1 1. Purpose and Agenda for today's meeting
- 2 2. Discuss status of Current Conditions chapter
- 3 Phil Bors presented a rough draft of the Current Conditions chapter and guided the group through a
- 4 discussion of the contents of the draft, including information or data that is still needed or should be
- 5 updated. The group identified who would be responsible for completing the various sections and
- 6 pieces of information moving forward.
- 7 3. Discuss next steps
- 8 The group agreed to a timeline for substantially completing the Current Conditions chapter.
- 9 Individuals will complete their respective sections of the Chapter and send them to Mr. Bors by
- 10 November 5<sup>th</sup>. Mr. Bors will compile all sections, perform an initial edit and send the draft out to
- 11 the subcommittee by November 12<sup>th</sup>. Members will review and provide comments (including
- 12 priority TAB action ideas) back to Mr. Bors by November 19<sup>th</sup>, and he will do a final edit of the draft
- 13 Current Conditions chapter for dissemination to the TAB.
- 14 The group discussed a strategy for moving forward with the other sections of the Plan.
- 15 Subcommittee members will review the draft Current Conditions chapter to help identify specific
- 16 issues in transportation that need to be addressed. These issues, coupled with the initial goals and
- 17 objectives identified at the first Subcommittee meeting, will serve as a starting point for a discussion
- 18 of the Strategic Plan's goals, objectives and strategies for action. The group proposed that the next
- 19 regular TAB meeting be devoted to an active discussion of the goals, objectives and strategies, with
- 20 the intent to reach an initial consensus on these items. This meeting might best occur in early to
- 21 mid-December and take the form of a planning retreat of 2 to 3 hours.
- 22 The group also discussed the best way to engage the Board of Commissioners. The group proposed
- 23 presenting the final draft of the Strategic Plan to the Board, then providing the Board with either an
- 24 annual or bi-annual status update.
- 25 4. Adjourn
- 26 The meeting adjourned at 9:30am.
- 27 Next Meeting: not yet scheduled