

# Transportation Advisory Board

## Minutes of Regular Meeting

May 5, 2010, 5:30pm  
Agricultural Building Auditorium  
45 South St, Pittsboro



### Voting Members Present

Claire Kane  
Dale Chodorow  
David Bordsen  
Delonda Alexander  
Faythe Canson Clark  
Kimberly Sevy  
Mary Bastin  
Philip Bors  
Robin Emerson  
Rosa Sutton  
Willa Thompson

### Non-Voting Members Present

Larry Cheek  
Lynn Gaines  
Michael Fiocco  
Scott Ford (alt)  
Tom Vanderbeck

### Others Present

Melissa Guilbeau, staff  
Paul Black, TARPO/TJCOG  
John Anton, Pittsboro Place

- 1 1. Welcome and Introductions
- 2 Melissa Guilbeau welcomed everyone. Each participant then introduced him/herself and shared
- 3 their interest in transportation and other background information.
- 4 2. Purpose and Agenda for today's meeting
- 5 Ms. Guilbeau gave a brief overview of the meeting agenda and asked if there were any proposed
- 6 changes. None were given.

### Action Items

- 7 3. Lottery to establish term expirations for voting members
- 8 Ms. Guilbeau passed around a bucket with 11 sealed papers – 6 stating an initial term expiration
- 9 date of December 2013 and 5 of December 2011. Each voting member selected a paper and then
- 10 wrote their name on it. Ms. Guilbeau then collected the papers. The results are as follows:

Claire Kane	Dec. 2013	Mary Bastin	Dec. 2013
Dale Chodorow	Dec. 2013	Philip Bors	Dec. 2011
David Bordsen	Dec. 2011	Robin Emerson	Dec. 2013
Delonda Alexander	Dec. 2013	Rosa Sutton	Dec. 2011
Faythe Canson Clark	Dec. 2013	Willa Thompson	Dec. 2011
Kimberly Sevy	Dec. 2011		

11 4. Election of Chair and Vice-Chair

12 Ms. Guilbeau asked if there were any nominations for Chair or Vice-Chair. Ms. Clark asked if the  
13 group could wait until the next meeting so as to have a chance to get to know each other better.  
14 Mr. Chodorow asked for further details on the duties of the chair and vice-chair. Ms. Guilbeau  
15 reviewed the bylaws relating to the chair and vice-chair. Ms. Alexander and Mr. Chodorow both  
16 indicated that they would volunteer to serve. There was further discussion on delaying a vote until  
17 the next meeting and in wanting to see additional candidates. A motion was made by Ms. Clark and  
18 seconded by Ms. Sutton to delay the election of chair and vice-chair until the next meeting.  
19 Mr. Bors proposed an amendment to the motion to have anyone wishing to serve as chair or vice-  
20 chair submit a one paragraph bio in two weeks for the board to review before making their votes.  
21 Each candidate's bio will be sent to Ms. Guilbeau by May 19<sup>th</sup> and then distributed to the board.  
22 Ms. Clark and Ms. Sutton both indicated that they approved of this amendment to the motion. The  
23 motion, as amended, passed unanimously.

24 5. Appointment of Executive Committee members

25 Ms. Guilbeau stated that it wouldn't make sense to appoint Executive Committee members without  
26 already having a chair and vice-chair, since those are two of the five Executive Committee members.  
27 A motion was made by Mr. Chodorow and seconded by Ms. Clark to delay the appointment of the  
28 Executive Committee to the next meeting, and to have anyone wishing to serve on the committee  
29 submit a one paragraph bio by May 19<sup>th</sup> to Ms. Guilbeau and then be distributed to the board. The  
30 motion passed unanimously.

31 6. Meeting schedule and location(s) for remainder of 2010

32 Ms. Guilbeau recommended that the board set a regular monthly meeting schedule and the group  
33 agreed. Ms. Guilbeau stated that based on responses received from the board while scheduling the  
34 first meeting and on the schedule of other county boards, that the best days to meet would be the  
35 first Monday, second Monday, last Monday, last Tuesday or last Wednesday of the month. There  
36 was discussion about these possible dates. A motion was made by Ms. Clark and seconded by Ms.  
37 Alexander to meet on the fourth Tuesday of each month. The motion passed unanimously.

38 There was discussion on the time of the meeting. The group agreed that 5:30pm was a convenient  
39 time for all. There was discussion on the location of the meeting, with consideration for having  
40 regular meetings in Pittsboro or also in Siler City and Goldston. A motion was made by  
41 Ms. Alexander and seconded by Ms. Emerson to have all regular meetings in Pittsboro. The motion  
42 passed unanimously.

43 There was discussion on whether the next meeting should be May 25<sup>th</sup> or June 22<sup>nd</sup>. The group  
44 agreed to meet on May 25<sup>th</sup>. Ms. Guilbeau stated that the bylaws indicate that the board must  
45 meet at least 10 times a year, suggesting that the board could choose to not meet two months of  
46 the year. There was discussion as to which months would be best to not meet. A motion was made  
47 by Ms. Clark and seconded by Mr. Chodorow to forgo the December 2010 meeting. There was  
48 discussion about the possibility that due to the Thanksgiving holiday, the board may not meet two  
49 months in a row. There was also discussion about the desire to meet in December related to the  
50 chair and vice-chair election at the beginning of the calendar year. There was also discussion about  
51 the possibility of staying with the regular monthly schedule and deciding at a future date which  
52 month to not meet, as long as the board abides by the North Carolina open meetings law. The

53 group agreed that the decision to not meet could be made at a future date in accordance with open  
54 meetings law. Ms. Clark withdrew her motion.

### **Information & Discussion**

#### 55 7. Overview of Bylaws

56 Ms. Guilbeau asked if there were any questions about the bylaws. Mr. Vanderbeck stated that it  
57 would be desirable for the board to formally adopt the bylaws. A motion was made by  
58 Ms. Alexander and Ms. Kane to adopt the bylaws. There was general discussion and questions,  
59 including discussion related to coordination with the towns and the need for the towns to be voting  
60 members in relation to the Comprehensive Transportation Plan. Ms. Bastin proposed amending the  
61 bylaws to make the municipalities voting members. Ms. Guilbeau stated that to amend the bylaws,  
62 the board must have the proposed amendments in writing at least two weeks before the vote.  
63 Ms. Bastin and Mr. Bors each agreed to draft proposed amendments and submit them to  
64 Ms. Guilbeau by May 11<sup>th</sup>. The proposed amendments will be distributed to the board for  
65 consideration at the May 25<sup>th</sup> meeting. Ms. Kane asked about the role of Chapel Hill Transit, and  
66 Ms. Guilbeau stated that they are on the board's distribution list.

#### 67 8. Introduction to Transportation in Chatham County

68 Ms. Guilbeau gave a presentation that included discussion of the key transportation players in  
69 Chatham County and some of the current transportation initiatives. This presentation is available on  
70 the board's website.

#### 71 9. What do you hope to accomplish on this board?

72 Ms. Guilbeau reiterated the board's specific purposes as stated in the bylaws and gave a quick  
73 overview of what transportation boards in other jurisdictions do. The group then discussed what  
74 they hope to accomplish on this board. Mr. Borsden stated that his main focus was on using  
75 transportation planning to fulfill economic development goals as a way of preserving quality of life.  
76 Mr. Chodorow stated that growth often challenges quality of life and the two must be balanced.  
77 Mr. Gaines stated that he was pleased to see CTN's proposed new JARC service that will serve  
78 Goldston, and that Goldston's upcoming bond proposal for sewer expansion will likely encourage  
79 growth. Ms. Clark stated that we need to be more assertive in our pursuit of JARC grants and that  
80 we need a benchmark for CTN's services to be able to measure any improvements. Mr. Cheek  
81 stated that Siler City has lost industry and that he hopes transportation planning will help to attract  
82 industry. Ms. Kane stated that surrounding counties are not always good examples of managed  
83 growth, but that she is pleased with Chatham County and wants to be a part of the process. She  
84 stated that there are a number of existing transportation options, such as carpooling and transit,  
85 that the public needs to know about. Mr. Cheek stated that many Siler City residents drive to  
86 Chapel Hill for work and that he doesn't want to see Siler City be a bedroom community. Mr. Bors  
87 stated that he would like to see an increase in active transportation, and that he thinks all of the  
88 previous comments are interrelated and can be partly accomplished with investments in active  
89 transportation. He stated that quality of life, including the design of a community's transportation  
90 system, is key for relocating industries and has economic benefits. He also stated that he would like  
91 to see viable transportation options for low-income residents, and that land use and transportation  
92 planning must be done together. He requested that the relationship between land use and  
93 transportation be the topic of a future meeting presentation. Mr. Black told the group about the  
94 concept of complete streets; discussed the issue of transportation funding; stated that more

95 transportation choices are needed; described the link between compact land uses, mode shift and  
96 increased road capacity; and, touched on the topics of safe routes to school, the link between  
97 pedestrian and transit modes, and an increase in rail service. Ms. Clark expressed a desire to see  
98 increased access to regional and national transportation systems.

99 10. Adjourn

100 Ms. Guilbeau reiterated the next meeting date, the deadline for chair, vice-chair and executive  
101 committee bios, and the deadline for proposed bylaw amendments. She then asked members to  
102 submit items for consideration on the next meeting's agenda. Mr. Bors stated that the board is still  
103 in learning mode and that he would like to see more presentations on various topics. He requested  
104 that staff develop a running list of presentations that can be used to develop presentations for  
105 future meetings. Members discussed potential presentation topics, including Chatham Transit  
106 Network, complete streets, and transportation systems in other rural areas. The group agreed that  
107 Chatham Transit Network should be asked to present at the next meeting. The meeting adjourned  
108 at 7:30pm.

109 Next Meeting: May 25, 2010 at 5:30pm in Pittsboro (location to be determined)

DRAFT