

MINUTES
CHATHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 2, 2009

The Board of Commissioners (“the Board”) of the County of Chatham, North Carolina, met in the Agricultural Building Auditorium, located in Pittsboro, North Carolina, at 9:00 AM on November 2, 2009.

Present: George Lucier, Chairman; Sally Kost, Vice-Chair; Carl Thompson, Commissioner; Mike Cross, Commissioner; Tom Vanderbeck, Commissioner; Charlie Horne, County Manager; Renee Paschal, Assistant County Manager; Jep Rose, County Attorney; Renee Paschal, Assistant County Manager; Vicki McConnell, Finance Officer; Sandra B. Sublett, Clerk to the Board; and Elizabeth Plata, Deputy Clerk to the Board

INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Thompson delivered the invocation after which Chairman Lucier invited everyone present to stand and recite the Pledge of Allegiance.

CALL TO ORDER

The meeting was called to order by the Chairman at 9:07 AM.

APPROVAL OF AGENDA and CONSENT AGENDA

Commissioner Kost moved, seconded by Commissioner Vanderbeck, to approve the Agenda and Consent Agenda as follows:

1. **Minutes:** Approval of Board Minutes for Regular Meetings held October 19, 2009 and October 05, 2009, and Work Sessions held October 19, 2009 and October 05, 2009

The motion carried five (5) to zero (0).

2. **Library Board Appointment:** Appointment of Kathryn Creason to the Library Board nominated by Commissioner Cross

The motion carried five (5) to zero (0).

3. **Planning Board Appointment:** Appointment of Bill Sommers to the Planning Board nominated by Chairman Lucier

The motion carried five (5) to zero (0).

4. **Recreation Advisory Board Appointment:** Appointment of George Pauly to the Recreation Advisory Board nominated by Chairman Lucier

The motion carried five (5) to zero (0).

END OF CONSENT AGENDA

PUBLIC INPUT SESSION

There was no one present who wished to make public comments.

BOARD OF COMMISSIONERS' MATTERS

Public Hearing:

Public hearing to receive public comments on a request to consider abandonment of a portion of the Old US 15-501 right-of-way described in Resolution on Intent adopted October 5, 2009, from the state maintained system in Baldwin Township

The Chairman opened the floor for public comments.

Jep Rose, County Attorney, explained that this is a Department of Transportation (DOT) right-of-way. The County's authority to close it is based on the DOT's abandoning the right-of-way so it is no longer under the control and supervision of DOT. In order to move the process along, it would be appropriate for the Board to request that the DOT abandon the right-of-way. It would then come back to the Board of Commissioners to close the right-of-way. Once DOT has abandoned the right-of-way, they have abandoned all maintenance responsibility; however, it remains a public right-of-way and at that point, the Commissioners would have authority to close it.

Gray Styers, Attorney, spoke on the request to abandon the Old US 15-501 right-of-way from the State-maintained system.

There were no others present who wished to make public comments.

The Chairman closed the public hearing.

Commissioner Vanderbeck moved, seconded by Commissioner Kost, that Chatham County request that the Department of Transportation abandon the portion of the Old US 15-501 right-of-way in the Baldwin Township, Chatham County. The motion carried five (5) to zero (0).

Other Matters:

Employee of the Month:

Carolyn Miller, Human Relations Director, stated that the Employee of the Month program was instituted in FY 2009 to honor Chatham County employees for exemplary service to citizens and their fellow employees. She explained that the November 2009 Employee of the Month is Carla Strickland, Community Health Promotion and Advocacy Division of the Chatham County Public Health Department. She stated that Carla has been an administrative assistant with the division, and has been employed with Chatham County for just over four years. An excerpt from her nomination form follows:

“Carla has demonstrated she is a team player, has flexibility and a commitment to serving the residents of Chatham County at the highest level possible. Through her work with the health department, she has held to high standards for her own performance and takes pride in the work for the department. This has been demonstrated through the outstanding support provided for the department's accreditation process, leading to a complete electronic document and the recent role as teen center coordinator.

In June 2008, Carla accepted the position of Teen Center Coordinator for the afterschool program offered by the health department. Carla accepted this position with the understanding that the position was currently grant funded for only one more year, and that funding may or may not be renewed. As an example of her commitment to serving the needs of Chatham County residents, she gladly accepted the challenge of this new position. Her passion and dedication to youth proved that this was an excellent fit. Under her leadership, the program grew from

serving less than 20 youth per day to serving over 40 youth on a daily basis with a waiting list for other youth to get into the program. Her smile created a warm and comforting atmosphere for the youth as they entered the program. There were many times when the youth did not want to leave the teen center at the end of the day to go home. The quality of the services provided is best described in the attached letter received from a parent of one of the youth being served at the teen center. As one youth participant commented, 'The Teen Center was the best summer camp I have ever attended'. Though her position was eliminated due to state budget cuts, Carla continues to be committed to the health department and has demonstrated flexibility by moving back to provide support for the Community Health Promotion and Advocacy division. Carla takes pride in her job and enjoys the everyday challenges. The challenges presented to her are viewed as an opportunity for personal improvement. She will not stop until the task is complete even if it means taking it home, to complete and meet the deadline. You can count on Carla to find the solution. When support is needed for weekend or evening events, Carla is there providing support without any prompting. You can count on her to be there on time, prepared and with the supplies/materials needed for the event. You can assign her a task and know that every detail will be handled to the highest standard. No matter how stressful, she always presents a smile, and a can do attitude."

AUDIT REPORT

Vicki McConnell, Finance Officer, introduced Shane Fox to present the 2009 Comprehensive Annual Financial Report.

Shane Fox, auditor with Martin, Starnes & Associates, reviewed the unqualified opinion on the County's financial statements for the year ended June 30, 2009 and presented an overview of the annual audit report in a PowerPoint presentation to the Board as follows:

MARTIN · STARNES
& ASSOCIATES, CPAs, P.A.

Chatham County
2009 Audited Financial Statements

Audit Highlights

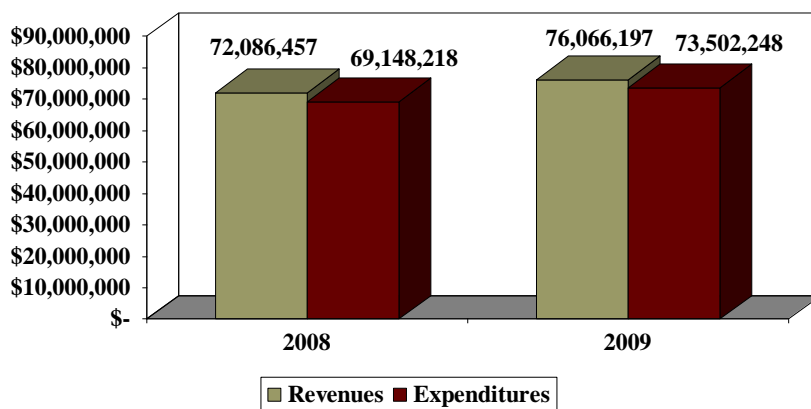
- ❑ Unqualified Opinion
- ❑ No findings or questioned costs
- ❑ No material internal control weaknesses identified
- ❑ Cooperative staff

MARTIN · STARNES
& ASSOCIATES, CPAs, P.A.

Audit Process

- Planning and risk assessment
- Interim procedures
- Final procedures
- Year-round process

General Fund Summary



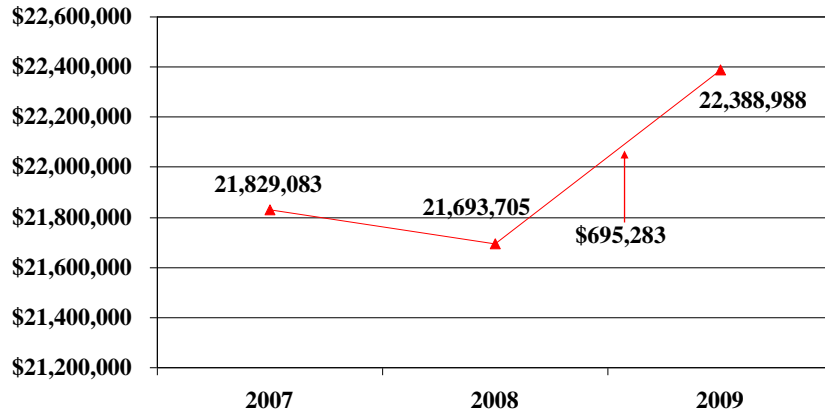
Fund Balance

- Serves as a measure of the County's financial resources available

$$\text{Assets} - \text{Liabilities} = \text{Fund Balance}$$

- 3 Classifications:
 - Reserved
 - Unreserved Designated (Available)
 - Unreserved Undesignated

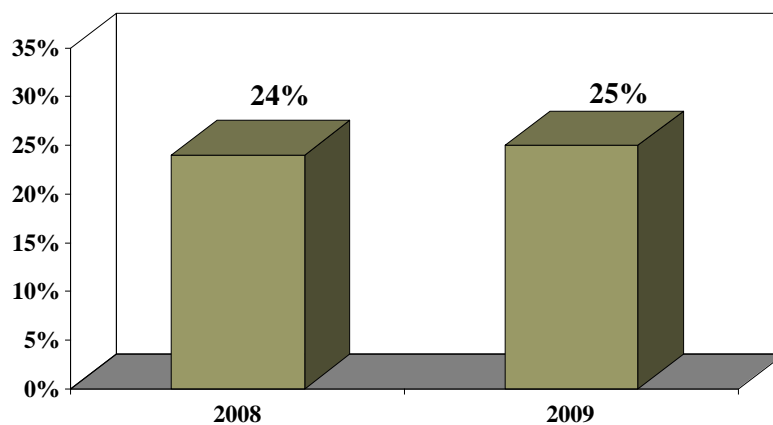
Total Fund Balance General Fund

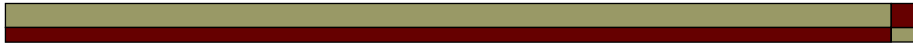


Fund Balance Position General Fund

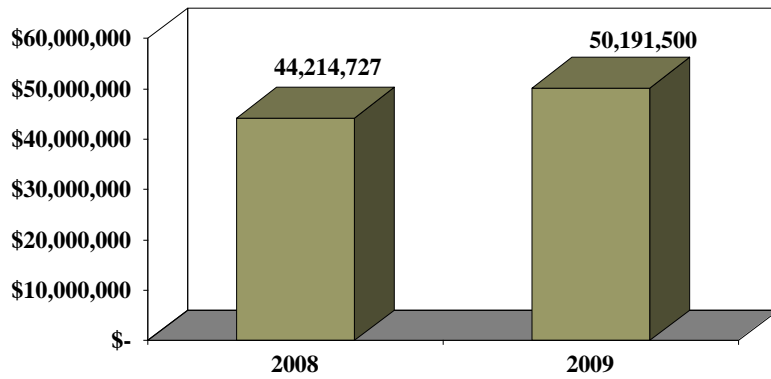
□ Total Fund Balance	\$ 22,388,988
□ Required Reservations	<u>- 4,010,793</u>
□ Unreserved Fund Balance	\$ 18,378,195

Unreserved Fund Balance as a Percentage of Expenditures – General Fund

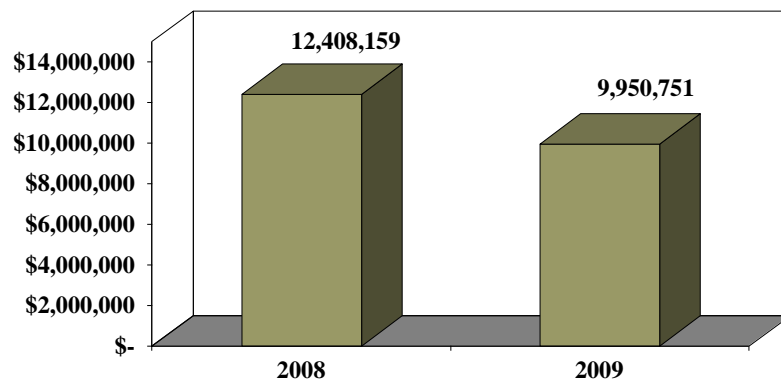




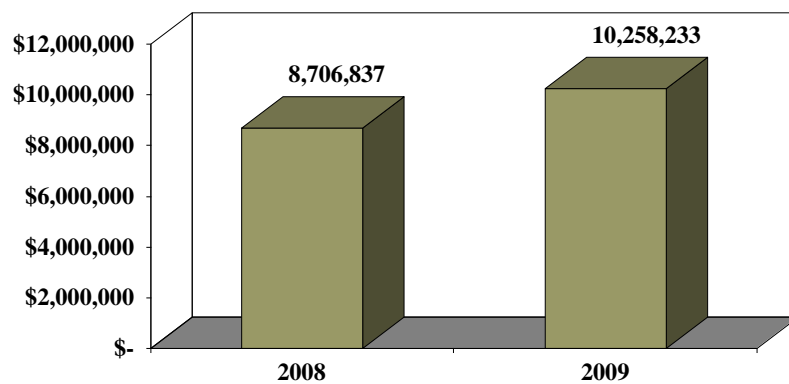
Property Tax

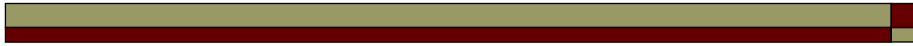


Sales Tax

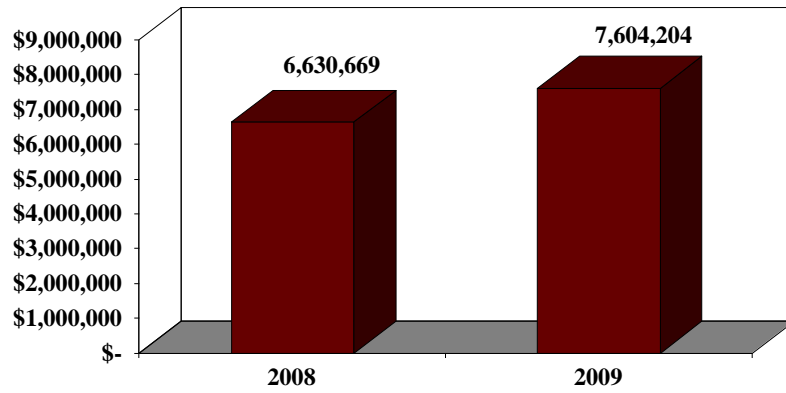


Restricted Intergovernmental

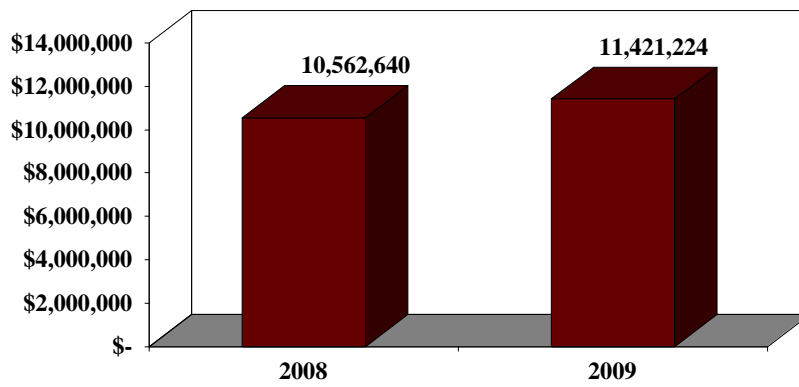




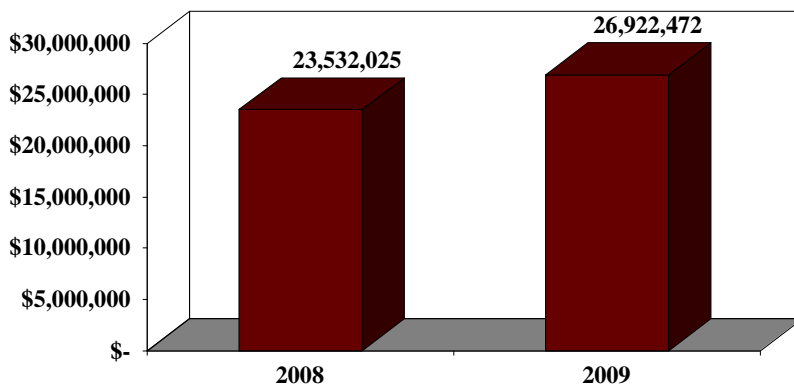
General Government



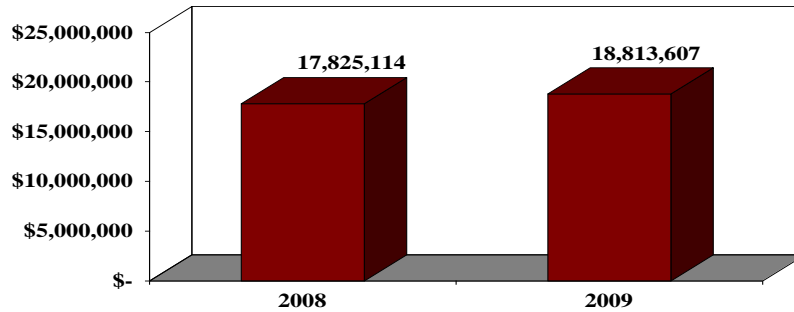
Public Safety



Education



Human Services



Debt Position

Governmental and Business-Type Activities

- Outstanding debt at 6/30/09: \$ 100,764,840

- Debt Margin at 6/30/09: \$ 531,503,992

Enterprise Funds

	<u>Cash</u>	<u>Net Assets</u>	<u>Cash Provided From Operations</u>
□ Utility	\$16,837,578	\$46,950,062	\$1,833,632
□ Southeast Water District	\$ 436,889	\$ 221,500	\$ 221,500
□ Solid Waste Management	\$ 3,152,894	\$ 4,391,852	\$ 486,256
<i>Comparison to June 30, 2008</i>			
□ Utility	\$20,449,182	\$45,240,123	\$3,793,801
□ Southeast Water District	\$ -	\$ -	\$ -
□ Solid Waste Management	\$ 2,907,573	\$ 4,230,525	\$ 411,185

Enterprise Funds Operating Income or (Loss)

	<u>Revenues</u>	<u>Expenses</u>	<u>Income (Loss)</u>
□ Utility	\$5,998,859	\$4,763,993	\$1,234,866
□ Southeast Water District	\$ 221,500	\$ -	\$ 221,500
□ Solid Waste Management	\$2,831,684	\$2,623,419	\$ 208,265
	<i>Comparison to June 30, 2008</i>		
□ Utility	\$6,389,997	\$4,256,229	\$2,133,768
□ Southeast Water District	\$ -	\$ -	\$ -
□ Solid Waste Management	\$2,636,893	\$2,429,930	\$ 206,963

Discussion & Questions

Mr. Fox answered questions from the Board, staff, and citizens.

MANAGER' S REPORTS

Farm Tour:

The Farm Tour sponsored by the Cooperative Extension Service will be held on November 10, 2009, beginning at 9:30 AM.

Central Carolina Community College Ground Breaking:

The Central Carolina Community College ground breaking ceremony at the Business Park in Siler City will be held on November 16, 2009 at 10:00 AM.

December Work Session:

By consensus, the Board decided to hold a Work Session only, December 7, 2009, Henry H. Dunlap, Jr. Building Classroom, time to be determined.

Jordan Lake Nutrient Rules Update:

Fred Royal, Environmental Resources Director, provided an update on the Jordan Lake Nutrient Rules and answered questions from the Board.

Special Events Review Process:

A special events review process is being prepared by Staff to be provided to the Board at a later date.

COMMISSIONERS' REPORTS

Land Transfer Development Rights/Annexation:

Commissioner Cross discussed land transfer development rights and annexation across jurisdictions.

NC Authority Grant Funds:

Commissioner Vanderbeck spoke regarding the NC Authority grant funds for mapping and planning for rural communities.

Lost County Sales Tax:

Commissioner Kost expressed concern regarding the loss of sales tax, especially with regard to building materials delivered to building sites, in Chatham County.

Code of Ethics:

Chairman Lucier spoke regarding the new legal requirement that the North Carolina General Assembly passed requiring governing boards to adopt a resolution or policy containing a code of ethics. He asked the County Attorney to check into the policy that the Board passed on December 04, 2006 to see if it meets requirements.

The County Manager explained that Staff was looking into having someone conduct the training on-site.

ADJOURNMENT

Commissioner Vanderbeck moved, seconded by Commissioner Cross, to adjourn the meeting. The motion carried five (5) to zero (0), and the meeting adjourned at 9:55 AM.

George Lucier, Chairman

ATTEST:

Sandra B. Sublett, CMC, Clerk to the Board
Chatham County Board of Commissioners